



Brenco Inbound Collect LTL and Parcel Shipping Guide

This document serves as a guide for how to ship domestic less than truckload, (LTL) and Small Package shipments collect based on the origin shipping location, the weight, and the length of the shipment to Brenco in Petersburg Virginia. All LTL shipments assume the shipper is shipping less than 15,000 pounds. For all LTL shipments over 15,000 pounds, please contact Brenco for instructions, (contact information on page 2). Brenco uses FedEx exclusively for small package shipments. FedEx small package requirements are on page two.

To determine carrier selection for LTL shipments, first determine how many linear feet your shipment is. Next, use the Carrier Selection Matrix to find your state and primary carrier. If your shipment fits in the primary carrier's linear foot allowance in the Linear Foot Matrix below, select them as a first option. If not, determine if it will fit in the secondary carrier's linear foot allowance. If it fits in neither, contact Brenco for further instructions. If the primary carrier is not available for pickup within 24 hours, choose the secondary carrier. If neither is available within this time frame, contact Brenco for instructions. If you're shipping from a state not listed on this matrix, please contact Brenco for instructions.

CARRIER SELECTION BY STATE MATRIX		
<u>Origin State</u>	<u>Primary Carrier</u>	<u>Secondary Carrier</u>
Arkansas	Vitran (VITR)	Averitt (AVRT)
Georgia	Vitran (VITR)	Averitt (AVRT)
Illinois	Vitran (VITR)	Averitt (AVRT)
Indiana	Vitran (VITR)	Averitt (AVRT)
Kentucky	Vitran (VITR)	Averitt (AVRT)
Massachusetts	Central Transport (CTII)	Conway Freight (CNWY)
Maryland	Vitran (VITR)	Averitt (AVRT)
Michigan	Vitran (VITR)	Conway Freight (CNWY)
North Carolina	Vitran (VITR)	Averitt (AVRT)
New Jersey	Vitran (VITR)	Central Transport (CTII)
Ohio	Vitran (VITR)	Averitt (AVRT)
Pennsylvania	Vitran (VITR)	Central Transport (CTII)
South Carolina	Vitran (VITR)	Averitt (AVRT)
Tennessee	Vitran (VITR)	Averitt (AVRT)
Texas	Vitran (VITR)	Averitt (AVRT)
Virginia	Vitran (VITR)	Averitt (AVRT)
Wisconsin	Vitran (VITR)	Averitt (AVRT)

LINEAR FOOT MATRIX	
<u>Carrier</u>	<u>Linear Foot Allowance</u>
Averitt (AVRT)	24 feet
Central Transport (CTII)	20 feet
ConWay Freight (CNWY)	14 feet
Vitran (VITR)	12 feet

Brenco Less than Truckload Carrier Contact Information			
<u>LTL Carriers</u>	<u>SCAC</u>	<u>Dispatch Phone</u>	<u>Website</u>
Averitt Express	AVRT	800-283-7488	www.averittpress.com
Central Transport	CTII	586-467-1900	www.centraltransportint.com
Con-Way Freight	CNWX	800-755-2728	www.con-way.com/en/freight
Vitran Express	VITR	800-645-9388	www.vitranexpress.com

- **FedEx Ground** can be reached at www.fedex.com or 1-800-GO-FEDEX (463-3339)
 - Maximum length = 108"
 - Maximum weight = 100 pounds
 - Maximum combined length and girth \leq 165"
 - All other items must ship LTL
- Please ship all orders freight collect unless prior arrangements have been made with Amsted Rail Purchasing.
- When billing collect shipments to Brenco, send invoice to:

Amsted Rail c/o Syncada
P.O. Box 3001
Naperville, IL 60563
- Vendor is required to add proper freight class to bills of lading
- For inquiries to Brenco please contact Petersburglogistics@amstedrail.com or call 804-732-0202 and ask to speak with a Logistics representative.
- Brenco is located at 2580 Frontage Road, Petersburg VA 23805
- Brenco receiving hours are 24 hours a day, 7 days per week. Call the number above for holiday receiving hours. LTL shipments do not require an appointment.
- Your shipments require a packing slip with either (1) a valid purchase order from Brenco or (2) notation that the order was paid with a credit card in advance. Items without packing slips and/or purchase orders will delay payment to you. When possible, please add any pertinent contact information to the packing slip and/or bill of lading such as the person at Brenco who ordered the items you are shipping.
- If you receive multiple orders with the same ship-to-location, do not package them in the same container. Separate all orders into different packaging/shipments.
- If you are "drop shipping", (ordering from a partner who ships direct to Brenco), they are required to follow this routing guide.
- Nonconformance with these guidelines can lead to delayed payment of your invoice, result in chargebacks to your company for the cost of extra handling delays or the cost of the freight, and result in loss of business with repeated failure to follow these instructions.
- If any assistance is needed, contact the phone number/email above.